



ALEXANDRA PARK AND PALACE CHARITABLE TRUST BOARD

12 July 2021

Report Title: Finance, Resource, Risk and Audit Committee (FRRAC) Chair's report

Report of: Cllr Dana Carlin, Chair of FRRAC

Local Government (Access to Information) Act 1985 N/A

1. Introduction

- 1.1 FRRAC is a non-decision making committee established by the Trust Board to support the Board in delivering its finance, resource, risk and audit responsibilities.
- 1.2 The minutes of FRRAC meetings are circulated to the Trustee Board Members in their information pack.
- 1.3 This report highlights relevant considerations of the FRRAC at its meeting held on 21 June 2021 and makes recommendations to the Trustee Board.
- 1.4 The meeting on 21 June 2021 was attended by: Cllr Dana Carlin, Cllr Bob Hare, Cllr Elin Weston, Claire Pape, Louise Stewart, Emma Dagnes, Dorota Dominiczak and Nat Layton (clerk).

2. Recommendations

The Trustee Board is recommended:

- i. To note this report;
- ii. To be mindful of the progress made on the governance improvements programme, when considering agenda item 7 (Appointments to Committees), and continues to appoint a FRRAC Chair who is not also Chair of the APPCT Board.
- iii. To approve the 2020/21 End of Year Report and Accounts, when presented in September 2021, subject to there being no further queries or comments raised by FRRAC.

3. 2020/21 Trustees Annual Report and End of Year Accounts

- 3.1 We considered the draft Trustees' Report and Group Accounts and met the Auditor who informed us that the majority of the audit had been completed.

- 3.2 There were some outstanding areas in the audit relating to the verification of documents to evidence the audit assessment and written confirmation of the Corporate Trustee grant.
- 3.3 Updates to the text in the Trustees' Annual report would be made and the final report and accounts would be circulated to FRRAC in August, in preparation for Trustee Board approval in September 2021.
- 3.4 Following circulation of the final report and no further comments by FRRAC members, we FRRAC resolved to recommend approval of the End of Year Report and Accounts to the Trustee Board.

4. Other items

- 4.1 We noted the annual fundraising report and congratulated team's success in public fundraising and the donate to park scheme.
- 4.2 We noted the progress against the 2016 Human Resources Audit Action Plan and discussed the organisation's approach to staff returning to the workplace following the pandemic closure.
- 4.3 We also noted annual reports on Health & Safety and Complaints.
- 4.4 We considered the Strategic Risk Register.
- 4.5 When considering 2021/22 committee appointments, we were reminded that progress had been made in 2020/21 on governance improvements by the appointment of separate chairs of FRRAC and the APPCT Board.

5. Appendices - None